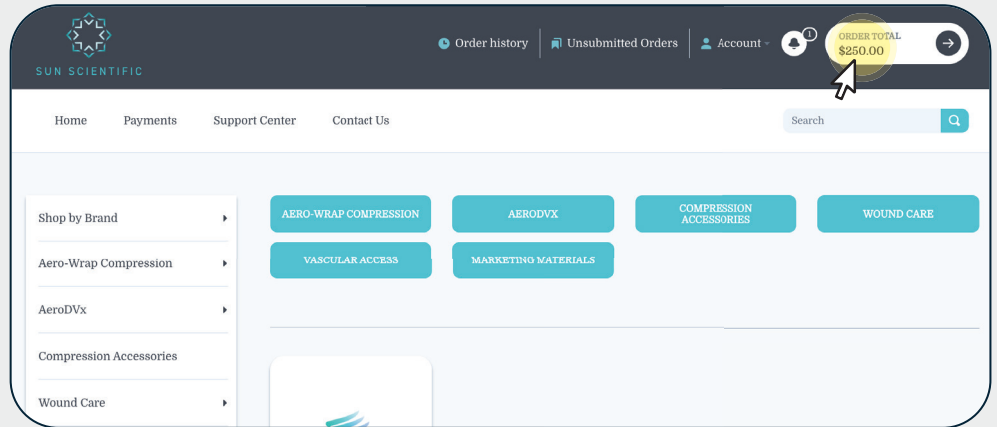


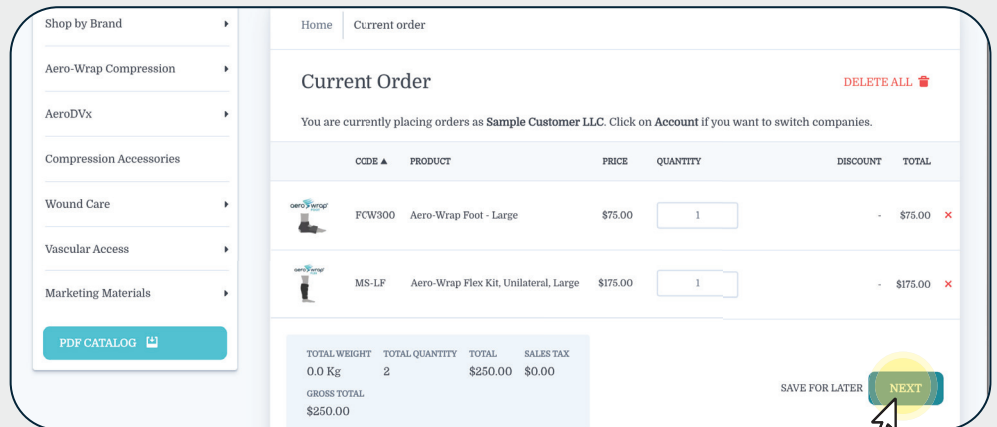
1.

Log in, then
select "Order Total"
to access your shopping cart.



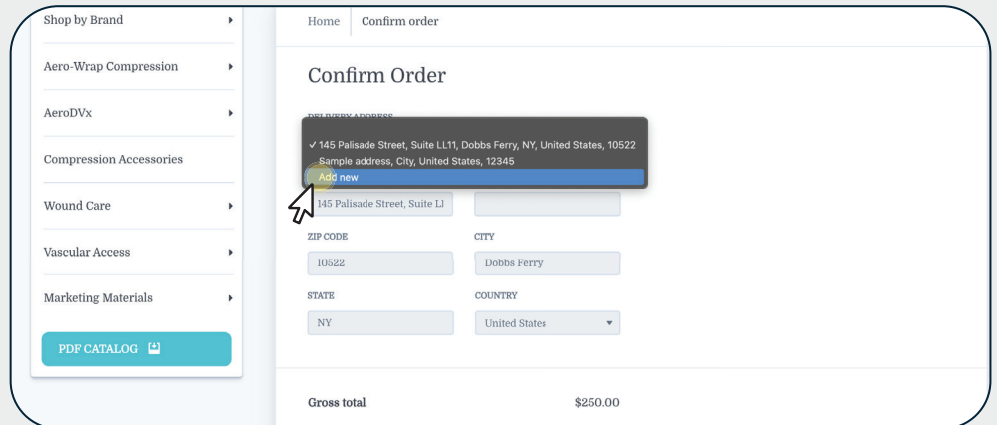
2.

Click "Next"



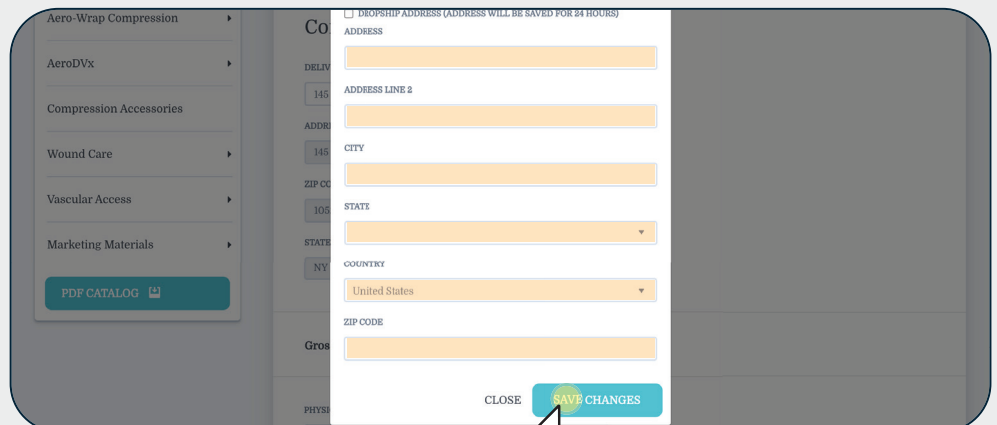
3.

Click Delivery Address
from the drop down and
select "Add New".



4.

Enter the new address,
select "Save Changes".
The addresses added
will save automatically
to your account.



5.

If this is a one time shipment to a patient or clinic location check the "Dropship" option when adding a new address. This address will be saved in your system for 24 hours.

A screenshot of a web application's 'Add address' form. The form is titled 'Add address' and has a close button 'X' in the top right corner. It contains several input fields: 'COMPANY NAME', 'FULL NAME', 'ADDRESS', and 'ADDRESS LINE 2'. There is a checkbox labeled 'DROPSHIP ADDRESS (ADDRESS WILL BE SAVED FOR 24 HOURS)' which is checked. Below the main form, there are additional fields for 'COUNTRY' (set to 'United States'), 'ZIP CODE', 'PHONE', and 'EMAIL'. A circular callout highlights the 'DROPSHIP ADDRESS' checkbox.

6.

Please note we provide 3 different shipping options

A screenshot of a web application's shipping options form. The form includes fields for 'PHYSICIAN' (set to 'Alex'), 'SECRETARY'S NAME' (set to 'Jessica'), and '* SHIPPING SPEED'. The shipping speed dropdown menu is open, showing three options: 'Ground' (selected with a checkmark), '3-Day', and '1-Day'. Below the dropdown is a 'Choose File' button and a text field 'No file chosen'. There are also fields for 'COMMENTS' and 'PURCHASE ORDER'.

7.

You may also upload any documents or pdfs you would like to include with your orders, comments to our team & attach your own PO number!

Click on "Send Order"

A screenshot of a web application's 'Send Order' form. The form includes fields for 'PHYSICIAN' (set to 'Jessica'), '* SHIPPING SPEED' (set to 'Ground'), 'FILE UPLOAD' (with a 'Choose File' button and 'No file chosen' text), 'COMMENTS', and 'PURCHASE ORDER'. At the bottom right of the form, there are two buttons: 'BACK' and 'SEND ORDER'. A mouse cursor is pointing at the 'SEND ORDER' button.